

## FOREIGN NATIONAL INFORMATION FORM

The Foreign National Information Form must be completed before you can receive any form of payment. All applicable questions below must be answered. A copy of both sides of your I-94 Form "Arrival and Departure Record", (a small white card inside your passport), copy of your U.S. VISA from your passport, and I-20 or IAP66 must be attached to this form. This form must be returned before any check can be issued by the Payroll or Accounts Payable Department and must also be completed by anyone receiving tuition remission/scholarship.

(1) Last or Family Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

(2) Social Security #: \_\_\_\_\_ (3) ID #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

(4) U.S. Local Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(5) Foreign Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Province/Region: \_\_\_\_\_ Foreign Country: \_\_\_\_\_

(6) Country of Citizenship: \_\_\_\_\_

(7) Country That Issued Passport: \_\_\_\_\_

(8) Passport #: \_\_\_\_\_ Passport Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(9) Visa #: \_\_\_\_\_

(10) Have you ever had another immigration status in the United States?  Yes  No

(11) IMMIGRATION STATUS:

- U.S. Immigrant/Permanent Resident  F-1 Student  Asylum  Refugee  
 B-1 Visitor  Other \_\_\_\_\_

(12) PRIMARY PURPOSE: (listed on the I-20 or IAP66)

- 01 Studying a Degree Program  
 02 Studying a Certificate Program  
 03 Studying a Non-Degree Program

(13) What is the date of your first entry into the U.S. : \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year

(14) What is the start date of your immigration status:: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year

(15) What is the end date of your immigration status: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year

(16) Country of Tax Residence if different from foreign residence address: \_\_\_\_\_

Did Tax Residency End?  Yes  No If yes, when? \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year

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### PHYSICAL PRESENCE TEST

Please list the number of days you were present in the U.S. Calendar year refers to the period from January 1 to December 31.

Calendar Year	Dates Physically Present In the US during the Year (ex. 2/16/2008 – 10/18/2008)	Number of Days Physically Present In US During the Year	INS Classification
2009	_____	_____	_____
2008	_____	_____	_____
2007	_____	_____	_____
2006	_____	_____	_____
2005	_____	_____	_____
2004	_____	_____	_____
2003	_____	_____	_____

I hereby certify that all of the above information is correct. I understand that if my status changes from that which I have indicated on this form I must submit a new Foreign National Information Form to the Financial Aid Office or Personnel Department.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Local Phone Number: \_\_\_\_\_

### GENERAL INFORMATION:

Based on the information you have provided, Florida Community College (FCCJ) will determine your residency status for TAX purposes. This status determines whether FCCJ withholds taxes on any payments you may receive from the institution. Your tax status does not necessarily correspond with your INS classification.

You will either be a resident alien or a non resident alien for tax purposes. If you are determined to be a resident alien for tax purposes, you are required to follow all tax laws applicable to a U.S. citizen. If you are determined to be a non-resident alien for tax purposes, FCCJ will withhold the required taxes from all scholarships, grants and earnings paid to you by FCCJ. After the calendar year has passed, FCCJ will mail a 1042-S to you to file with your U.S. federal income taxes. To determine how to file your taxes as a non resident alien please refer to IRS publication 519. IRS publications, forms, and instructions can be found at [www.irs.gov](http://www.irs.gov).

As a resident or non resident alien you may be entitled to certain tax benefits under a treaty between your country of residence and the United States. Additional documentation must be submitted to FCCJ if you are claiming eligibility for tax benefits from a tax treaty. For additional information on tax treaties and their benefits, please use IRS publication 901.