

**Center for the Advancement of Teaching and Learning &
Southeastern Center for Cooperative Learning**

2008/2009 Meeting 4
DNT, Center Office
October 27, 2008

Call to Order

Robert Greene called the meeting to order at 2:12 p.m. with the following members present:

- Davina Jones (*Deerwood*) Jennifer Rusnak (*Downtown*)
- Andrea McKeon (*Downtown*) Faye Wisner (*Downtown*)
- John Salazar (*North*) Donna Martin (*North*)
- Lourdes Norman (*Kent*) Bill Ganza, International Conference (*MCCS*)

Recorder of Minutes: Jennifer Stoetzer

Old Business

Minutes:

The minutes from the October 13 meeting were accepted with no changes.

International Conference:

We are at 50% of the usual attendance, proposals and awards for the conference at this date. Many conferences are experiencing a downturn in attendance. There will be an email "blast" going out next week.

We are starting talks with hotels. The Hyatt is proposing significant increases. We are also talking with Sawgrass, World Golf Village and the Ritz Carlton.

We have had outside groups showing interest in our keynote speakers.

New Faculty Institute Workshops:

We have had low attendance at many of the workshops. Robert has asked if the facilitators would contact the folks registered prior to the workshop so that there is a personal connection to help encourage them to attend. "Requirements" for New Faculty to attend are not in the contract, so we can only strongly encourage them at this point.

The annual faculty survey will need to be sent out soon. Bill will send to the Center members so that they may review and send him any feedback.

GEA Update:

This June the college has to report to SACS on our pilot projects for assessing General Education Outcomes. There will be an email going out for anyone interested in conducting a pilot. The taskforce wants to do a workshop on how to use a rubric for scoring. They will be working with all faculty to develop rubrics. The November meetings will be campus based. Lourdes stressed the need to encourage science and math faculty to participate in the meetings. Some faculty have requested workshops on rubrics.

Campus Based Workshop Update:

North: In September we held a Best Practices workshop, in October a Teaching Hybrid Roundtable and we will have a Podcasting in January and Brain Smart in February or March.

Kent Campus: Rachelle Wadworth did a Jack the Ripper workshop and there is an upcoming Alumni Reflections.

Downtown: No report at this time.

Robert will send an email around November 5th for any items that need to be placed on the agenda. The meeting was adjourned at 3:02 p.m.