

2007-08 Catalog: Programs of Study

Child Care Center Operations (5794)

Workforce Certificate

A selective admission program

This program prepares you for employment as a child care center director. You will learn about the areas of organizational leadership, financial management, legal obligations and responsibilities, educational programming, marketing strategies, assessment, monitoring practices, observations, referrals and collaboration of programs with families and community resources.

Completion of this program qualifies students for the Florida Director Credential at the Foundational Level. For more information about this credential, visit the [Department of Children and Families Web site](#).

This program is offered during the day, night and weekends.

Educational Requirements:

- High school diploma or GED
- The Department of Children and Families 30-hour Introductory Child Care course
- The ten-hour module Developmentally Appropriate Practices for Children with Special Needs or an approved equivalent that meets the statutory requirement for licensing
- One of the following: a Child Development Associate (CDA) credential; an approved Florida CDA equivalency; a formal education exemption qualification (including waiver); or a documented employment history recognition exemption
- One course in the curriculum content area "Overview of Child Care Center Management"

Experiential Requirements

One year of experience in on-site child care and educational program administration

Cost

Estimated cost of tuition is \$92 (tuition rated for Florida residents, as of 7/07). Contact the program manager for additional costs (textbooks, materials, fees).

Need More Information? Contact:

[Vanessa Williams](#), Downtown Campus, 904.632.3199

[Valerie Vinson](#), Downtown Campus, 904.633.8102

Curriculum

Course Number and Title	Contact Hours	Workforce Credits
Professional Courses		
HEV 0114 Leadership and Management for Child Care Center Directors	45	1.5
Total Contact Hours	45	1.5