



The limited access program is open to applicants regardless of race, religious affiliation, sex or age. Applications are accepted from June 15 for admission to the following Fall Term.

The college is primarily responsible to residents of Duval and Nassau counties and these persons receive first priority. Residents of other Florida counties receive second priority. Applicants must have a high school diploma or its equivalent.

ACADEMIC PREREQUISITES (General Education):

Academic courses will include: Human Anatomy and Physiology-BSC 2085C and BSC 2086C, Math-MAC 1105, English-ENC 1101, a Humanities course, and a Social Science course (see page 7). Students must submit evidence of current cardiopulmonary resuscitation certification. The certification must be a two person, adult-infant/child course. The American Heart Associations Basic Life Support for Healthcare Providers, the American Red Cross’s CPR for the Professional Rescuer and FCCJ’s HED 0300 Basic Life Support fulfill this requirement. Students must keep their certification current through the program.

PROGRAM COURSE SEQUENCE:

All respiratory therapy courses must be taken in sequence or with the permission of the Program Chair. Students must achieve a "C" average in all the respiratory care courses and all related science courses, including anatomy and physiology, and math, prior to graduation from the program. No respiratory care course may be repeated more than twice. Any withdrawals or re-enrollments must be approved by the Program Chairperson. Under no circumstance may a student enter into the final term of the program without all prerequisite coursework completed.

DENIAL OR REQUIRED WITHDRAWAL:

The Respiratory Care Program reserves the right to deny admission or require withdrawal of any student who, in the judgement of the department, gives evidence of being unable to perform the responsibilities and tasks required of the respiratory care profession. Student must be able to demonstrate ability to communicate, ambulate and perform fine motor coordination; have adequate vision and auditory perception. In accordance with Chapter 486.125 of the Florida Statutes, the Respiratory Care Program reserves the right to deny or delay admission, or require withdrawal of any student, who in the judgement of the department, gives evidence of “being unable to practice respiratory therapy with reasonable skill and safety to patients by reason of illness or use of alcohol, drugs, narcotics, chemicals or any other type of material, or as a result of any mental or physical condition.”

HELPFUL PHONE NUMBERS

ACADEMIC ADVISING/COUNSELING.....	766-6761
ADMISSIONS/REGISTRATION.....	766-6700
BOOKSTORE.....	766-6631
FINANCIAL AID/VETERANS AFFAIRS.....	766-6700
RESPIRATORY CARE PROGRAM.....	766-6513
TESTING INFORMATION.....	766-6708

## SUBMISSION OF APPLICATION:

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Complete applications must contain the following items, and all items must be submitted together. Incomplete applications will not be processed.

1. Completed Respiratory Care Program Application Form
2. Original or official college copy of scores from the Health Occupations Test (HOT)
3. Evidence of current cardiopulmonary resuscitation certification
4. Official transcripts (if transferring from another college)

**NOTE: The Respiratory Care Program is unable to provide applicants with copies of any documentation in their files. Please make and retain copies for your future use or request copies from the originator prior to submitting anything to the program.**

Complete applications should be sent to:

Respiratory Care Program  
Florida Community College at Jacksonville, North Campus  
4501 Capper Road, Room A224  
Jacksonville, FL 32218

Candidates will be notified of their status after all completed applications have been reviewed by the Admissions Committee. Notification will be made in writing by mail 4 to 6 weeks following the application deadline. Information concerning a student's status or the status of the student's file will NOT be given over the telephone.

NOTE: It is the applicant's responsibility to keep the Respiratory Care Program informed of any changes in mailing address. Incorrect addresses may delay a candidate's notification or cause the candidate to lose his/her seat.

## PROCESS FOR SELECTION OF QUALIFIED APPLICANTS:

Admission to the professional phase of the Respiratory Care program is on a competitive basis. Students who have met the criteria outlined in the Application Process section of this packet, and submitted complete applications by the deadline for the year in which they seek admission, will be awarded points based on the system outlined on page 5. Students will then be ranked according to the sum of their accumulated point totals from each category. The 24 highest ranked students will be accepted into the professional phase of the Respiratory program, and notified of their acceptance by mail 4 to 6 weeks following the application deadline. A ranked alternate list will be established. In the event of forfeiture, the next highest ranked student will be notified of acceptance. Applicants who are not awarded one of the 24 available seats but wish to seek admission to the professional phase of a future class will have to submit a new application for the year in which they seek admission.

TRANSFER STUDENTS:

Students transferring from college or community college or accredited programs in Respiratory Therapy may apply for course exemptions and/or credit.

Entry via this mechanism is on a space available basis, and the applicant is urged to contact the Program Chair by January of the year admission is desired.

COUNSELING

It is not required, but it is suggested that the student receive counseling through the Counseling Office before applying to the Program.

ESTIMATED EXPENSE: (This is an approximate figure)

TUITION

Florida resident: \$66.40 per credit hour

Pre-professional phase – 20 credit hours.....	\$1,328.00
Professional phase – 56 credit hours.....	\$3,718.40

Non-Florida resident: \$249.85 per credit hour

Pre-professional phase – 20 credit hours.....	\$4,997.00
Professional phase – 56 credit hours.....	\$13,991.60

The cost of tuition is subject to change without notice.

OTHER EXPENSES

College application fee.....	\$15
CPR Course (est cost).....	\$70
Testing fee (HOT exam).....	\$16
Physical examination (est. cost).....	\$125
Textbooks (est. cost).....	\$75
Lab fees.....	\$40.50
Student membership fees for professional societies (optional).....	\$60
Uniforms and shoes (est. cost).....	\$75
FCCJ Name Tag.....	\$5

NOTE: Travel and living expenses incurred during clinical rotations are not included.

Fees and other expenses are subject to change without notice.

All applicants for this program must be at least seventeen years of age and have earned a high school diploma or G.E.D. certificate.

1. Each applicant is ranked on the following criteria.

a. Grade Point Average (in prerequisite coursework)

<u>RANK</u>	<u>G.P.A.</u>
10	4.0
9.5	3.8
9	3.6
8.5	3.4
8	3.2
7.5	3.0
7	2.8
6.5	2.6
6	2.4
5.5	2.2
5	2.0
4.5	1.8
4	1.6
3.5	1.4
3	1.2
2.5	1.0
2	.8
1.5	.6
1	.4

b. Health Occupations Test (HOT) score. To schedule HOT, call 632-5016.

<u>Test Section</u>	<u>Percentile Rank</u>		<u>Common Divisor</u>		<u>Total Points</u>
Academic Aptitude Total	99	+	4	=	24.75
Spelling	99	+	4	=	24.75
Reading Comprehension	99	+	4	=	24.75
Natural Sciences	99	+	4	=	<u>24.75</u>
			Total Points		99

c. Satisfactory completion of Prerequisites (see page 8).

2. The average of the rank scores for the HOT and GPA is computed and considered along with completion of prerequisite coursework. Additional completed Math/Science courses are given .25 pt. each.

3. The appropriate value is added to the average rank for documented related work experience. This number is the FINAL RANK. Persons having experience as: Registered Nurse, Licensed Practical Nurse, Corpsman, Emergency Medical Technician, Medical Laboratory Technologist, Physician's Assistant = .25 points per full year up to four years credit (one full point.)
4. An applicant with FINAL RANK of 50 or higher is considered a qualified applicant.
5. The FINAL RANKS for all qualified applicants are placed in rank order within two groups: Program Service District students, and other students.
6. First priority will be given to qualified applicants living in the program service district as defined by the State Department of Education. Applicants will be selected for admissions from the rank-ordered program service district qualified applicants from highest to lowest until all available positions have been filled. If all qualified service district applicants have been selected for admission and there are still some openings to be filled, other applicants will be rank-ordered and the remaining selections made in the same fashion.

#### STUDENTS WHO ARE ACCEPTED TO THE RESPIRATORY CARE PROGRAM

Students are notified of their acceptance into the professional phase of the Respiratory Care program by mail. Students who receive letters of acceptance are given a specified period of time to formally accept the seat. A time line and guidelines for accepting the seat are included with the acceptance letters. If the student does not accept the seat by the deadline, the seat will be offered to the next highest ranked candidate on the Alternate List.

Students who are awarded and formally accept a seat in the Respiratory Care program must complete the following:

1. **Respiratory Care Orientation Session**  
Students are required to attend a Respiratory Care Program orientation session to be held on FCCJ's North Campus. The time, date and exact location of the session will be included with the acceptance letter.
2. **Student Health Certificate, Student Health Form and Hepatitis B Vaccine Statement**  
Students must submit a current Student Health Certificate (completed by a physician), Student Health Form (completed by the student) and Hepatitis B Vaccine Statement. Official forms will be included with the acceptance letter.

3. **Medical Insurance**  
FCCJ's tuition costs for the Respiratory Care program include limited insurance to cover medical expenses resulting from accidental injuries incurred while participating in clinical activities only. Students are strongly advised to have health insurance.
4. **Background Check**  
Background checks are required by all hospitals in order for students to participate in clinical rotations. A background check must be performed and considered acceptable by all clinical facilities.
5. **Drug Screening**  
A drug screen must be performed and found to be negative before students may participate in clinical rotations. Information on the drug screening test will be given out at orientation.

\*PREREQUISITES (GENERAL ACADEMIC COURSES)

CREDIT HOURS

Humanities	3
Social Science	3
BSC 2085C Human Anatomy and Physiology I	4
BSC 2086C Human Anatomy and Physiology II	4
ENC 1101 English Composition I	3
MAC 1105 College Algebra	<u>3</u>
credit hours	20

\*Refer to AS and AAS degree General Education Requirements in catalogue

PROFESSIONAL COURSES

FALL TERM I

RET 1024 Fundamentals of Respiratory Therapy	4
RET 1276 Physical Assessment Skills	2
RET 1485 Cardiopulmonary Anatomy & Physiology	4
RET 1824 Clinical I	2

SPRING TERM I

RET 2484 Pulmonary Pathology	4
RET 2272L Clinical 2	4
RET 1008 Pharmacology	2

SUMMER A

RET 2264 Ventilatory Techniques	3
RET 1450 Diagnostic Monitoring	3

SUMMER B

RET 2265 Advanced Monitoring & Therapeutic Techniques	2
RET 2350 Advanced Pharmacology	2

FALL TERM II

RET 2714 Neonatal & Pediatric Respiratory Care	2
RET 2834 Clinical 3	11

SPRING TERM II

RET 2520 Community Health	2
RET 2835 Clinical 4	<u>9</u>
credit hours	58

Total credit hours 74